



## **MOUNT CRAWFORD DRESSAGE CLUB FIRST AID POLICY**

- Emergency phone numbers are displayed on the microphone cupboard door.
- The First Aid Kit is kept stocked and current, ready for use.
- At all events, there is a person holding a current "Provide First Aid Certificate" designated as the First Aid Officer.
- Competitors are advised (via newsletter/website) to have their own ambulance cover and accident insurance.
- An ambulance is called when deemed necessary by the designated First Aid Officer. The injured person is responsible for the call out fee, whether or not they agree with the First Aid Officer's decision.
- All incidents resulting in an injury or a near miss are recorded on an Incident Report Form by the designated Risk Management Officer/First Aid Officer. The incident, as recorded on the form, is discussed under 'Risk Management' at the next meeting of the MCDC Committee, and followed up accordingly. A copy of the form will also be sent to the Insurer of the MCDC.
- This policy is made available to members on joining/renewing membership annually with MCDC.

**Reviewed 2016**